



ROOMMATE ADD-ON RENTAL APPLICATION

(This is NOT a rental agreement or lease.)

W178 N9912 Rivercrest Drive, Suite 101
Germantown, WI 53022-4645
Corporate Office: 262.255.1800
Saxony Village Lease Office: 262.345.5444
The Seasons Leasing Office: 262.820.0627
www.JBJCompanies.com

Unit applying for: Bldg # _____ Apt # _____ Address: _____

Rent Amount: _____	Security Deposit: _____	Move-In Date: _____
Term of Lease: _____	Short Term Lease Fee: _____	Pet Application: _____
Garage Deposit: _____	Garage # _____ Rent: _____	
Storage Locker Deposit: _____	Storage Locker # _____ Rent: _____	

APPLICANT INFORMATION - Each Co-Applicant (named tenant) must complete a separate Rental Application

First Name _____	Middle Name _____	Last Name _____
*Social Security Number: _____	Phone: _____	
*Driver's License Number: _____	E-mail: _____	
* Date of Birth: _____		
*For Credit Report Access Only. Proof of age required for Arbor Ridge Applications.		

Names of Other Persons (Minors) to Occupy Unit:

Name: _____	Relationship to Applicant: _____	Date of Birth: _____
1. _____		
2. _____		

HOUSING HISTORY (For the last 2 years)

Present Address: (must be filled in): _____		
Street _____	Apt.# _____	
City _____	State, Zip Code _____	
Monthly Rent: _____	Dates of Residency: ____/____/____ to ____/____/____	
Present Landlord: _____	Phone: _____	
Fax: _____	Reason for Moving: _____	

Past Address: (must be filled in): _____		
Street _____	Apt.# _____	
City _____	State, Zip Code _____	
Monthly Rent: _____	Dates of Residency: ____/____/____ to ____/____/____	
Present Landlord: _____	Phone: _____	
Fax: _____	Reason for Moving: _____	

Have you ever failed to pay rent when due? ___ Yes ___ No Have you ever been evicted? ___ Yes ___ No
 Do you currently or have you in the past had an infestation (rodents, bedbugs, insects, etc) at your current residence? ___ Yes ___ No
 If yes, was successful treatment performed to remove them? Yes No

EMPLOYMENT & INCOME INFORMATION

Employer: _____	Start Date: _____
Employment Contact: _____	Position: _____
Phone: _____	Gross Monthly Income: _____
Fax: _____	

Other Sources of Income: If you have other legal sources of income you would like us to consider, please list the income amount, source, and person we may contact for verification. You do NOT have to reveal alimony, child support or spouse's annual income unless you want it considered in this application.

Source of Income: _____	Gross Monthly Income: _____
Verification Contact: _____	Phone: _____
Fax: _____	

VEHICLE INFORMATION:

Year, Make & Model: _____	License Plate #: _____
Year, Make & Model: _____	License Plate #: _____
Year, Make & Model: _____	License Plate #: _____

EMERGENCY CONTACT NOT LIVING IN HOUSEHOLD

Emergency Contact: _____	Relationship: _____	Phone: _____
Address, City, State, Zip: _____		

ADVERTISING INFORMATION

How did you hear about our apartment? If a rental magazine, please note which one. _____
 Were you referred by current resident? Yes ___ No ___ Name of current Resident _____

UTILITIES: Resident is responsible for: ___ Gas ___ Electric ___ Sewer & Water ___ Heat ___ Air conditioning ___ Hot Water
 You may call WE energies at 1-800-242-9137 for averages for the style of apartment you are applying for. Trash & Recycling is included in your rent.

There are No Code Violations or Conditions Affecting Habitability of the unit. There are No Promises to Repair.

Earnest Money Receipt: I did not receive a receipt (paid the earnest money by check or electronic payment) _____

DISCLOSURES & REQUIREMENTS

The purpose of this application is to determine whether I qualify as a Lessee. If my application is approved, the Landlord and I shall sign a written lease or rental agreement. The Landlord and I have no rental agreement until the time that the lease or written rental agreement is signed.

My rental of said premises is to be limited to use and occupancy by family of size, age and description above without any right on my part to sublet all or any of said premises. This application is subject to the approval of the Landlord or Landlord’s agent.

I hereby authorize JBJ Properties, a division of JBJ Companies, Inc. to investigate my credit and financial responsibility, income, rental, eviction history, criminal background and the statements made in this application. I authorize a consumer credit report and criminal background check on me from a consumer reporting agency that complies and maintains files on consumers on a nationwide basis. My performance under any lease or rental agreement that I may enter into with the Landlord may be reported to such reporting agency. Any decision based on arrest record or conviction record will be made in compliance with applicable federal, state, and local laws. **I acknowledge that smoking is not allowed in any building, apartment unit, garage, and/or storage locker. Smoking is allowed outside of the building, including on patios and balconies.**

I warrant and represent that I am at least 18 years of age and that all statements herein are true and correct, to the best of my knowledge. I acknowledge that a non-refundable processing fee, in the amount of \$20.00 per person, and a \$200.00 application deposit per apartment has been submitted with this application. The \$200.00 application deposit will be applied toward the security deposit upon acceptance and is refundable if application is rejected. If applicant is approved and applicant cancels or fails to sign the lease within (2) days from acceptance, the \$200.00 application deposit will be forfeited to compensate the Landlord’s costs and damages and the apartment will no longer be held for applicant.

I acknowledge that JBJ Properties, a division of JBJ Companies, Inc., and all of its employees, represent the interests of JBJ Properties, but they also have a duty to treat all parties fairly and in accordance with fair housing law, and to disclose material adverse facts about the property. I acknowledge that I have the right to inspect the dwelling unit I have applied for.

If applying at Arbor Ridge Senior Apartments, I warrant and represent that I am at least 55 years of age (or that at least one applicant in the unit is at least 55 years of age) and that all statements herein are true and correct, to the best of my knowledge

A copy of a driver’s license or photo ID is required with the application to verify identity.

Notice: You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at <http://www.widocoffenders.org> or by phone at (877) 234-0085.



A copy of the Residential Lease is available for review at the JBJ Properties Office, the Seasons Office, and Saxony Village Office.

I understand and have reviewed this application and Rental Qualification Standards and Application Guidelines that were provided to me.

Signature: _____	Date: _____
Print Name: _____	

FOR OFFICE USE ONLY	Leasing Agent: _____
Received \$20 processing fee:	_____ Yes _____ No
Received \$200 application deposit:	_____ Yes _____ No
Received Photo ID	_____ Yes _____ No